

Lecture 1 – Class Introduction, Screen Captures

Objectives

1. Verify that students can login with their ONID user accounts
2. Complete a name card for the instructor
3. Hand out the Computing Survey that is part of Homework #1
4. Look at the class website: <http://www.cof.orst.edu/cof/teach/for112>
5. The computer you log on to in the classroom:
 - a. **Save files to your Z: drive!** Don't save files locally. The C: drive is purged of any files you save to it on every restart, shutdown, or power failure.
 - b. Network Drives – N: and Z: drive are identical. They point to your ONID file space.
 - c. Network Drives – Y: is your personal web site folder
 - d. Network Drives – T:\Teach\Classes contains folders for some of your Forestry classes
 - e. Network Drives – T:\Teach\Temp is a space you can write to and share files with others
6. OSU Webmail
 - a. I advise you use this.
 - b. **Beware of phishing attempts:**
http://tss.oregonstate.edu/cn/soft_tips/docs/phishing/?page=spamdetection&type=normal has an example of a phishing attempt. Don't get phished!
7. Look at Blackboard
 - a. <http://my.oregonstate.edu>
 - b. Some of your classes may use Blackboard. About the only thing I'll use it for is to give you links to some interesting free software and documents.
8. Screen captures
 - a. <Alt> + <PrintScreen> captures active window
 - b. <Ctrl> + <PrintScreen> captures entire desktop
 - c. A screen capture can be pasted in a Word document or an e-mail message.
It can also be pasted into a graphics program and saved as an individual image file (jpg file). Once you have an image file, it can be inserted into a document or attached to an e-mail message.
 - d. There are screen capture programs available that eliminate the need to paste into a separate graphics program. For Windows, one such program is Gadwin PrintScreen (a freeware version exists and I've put the latest copy of it in our Blackboard class site so you can easily download and install it
9. Get an early start on Homework #1. See the Calendar on the class web site for details
10. **Reminder:** Always logout from your computer in the classroom!