

ASOSU

Director of Multicultural Affairs

POSITION ANNOUNCEMENT

Oregon State University is an Equal Opportunity Employer committed to hiring a diverse workforce. We encourage those who are from traditionally underrepresented groups, including students who are of color, women, LGBTQ, veterans and people with disabilities to apply.

The Director of Multicultural Affairs shall assist the ASOSU in promoting self-governance in the best interest of students at Oregon State University. This includes, but is not limited to, directing projects and campaigns that will better the experience of students at OSU and act as a resource for students, especially students of color.

Job Responsibilities:

- Be responsible for gathering information, tracking legislation and conducting research on issues and policies concerning multicultural students in higher education
- Plan the Oregon State Diversity Summit
- Create a comprehensive filing system to facilitate ongoing research and data compilation on multicultural issues
- Be a student advocate for multicultural OSU students
- Inform students of multicultural issues and legislation of importance and gather student opinion on the issues
- Create and maintain an OSCC Chapter at OSU
- Write an Access article on current campaigns and goals at the request of the Executive Director of Public Relations or the Executive Director of Campaign Resources
- Recruit and coordinate a task force to accomplish the duties mentioned above and hold at least one task force meeting a week.
- Report to the ASOSU Senate at least once per term on the campaigns and goals of the task force
- Outreach to other student organizations and administrative areas addressing similar issues including, but not limited to, the cultural centers, Diversity Development, ISOSU, APASU, BSU, MASA, NASA and MEChA.
- Develop and maintain entry level programs for interns and volunteers
- Maintain a clean office environment and work space
- Actively participate with the ASOSU team
- Maintain a strong presence at campus and community events
- Maintain the Task Force Budget
- Work 12 office hours per week during the academic year

Qualifications:

- Must be a currently enrolled student at Oregon State University for at least **6** academic credits.
- Must have a minimum GPA of **2.00**
- Must be in good academic standing for the term prior to selection and during entire period of employment.
- Must be available for the following:
Weekly one-on-one with the Executive Director of Diversity Programs

ASOSU Task Force meeting
ASOSU Staff Meeting
ASOSU Internship Class
Retreats and workshops as requested
ASOSU Senate meetings as requested

Term of Employment: June 1st 2009 – June 1st 2010

Hours: 12 hours/week (Fall, Winter, and Spring terms)

Compensation (one of the following): \$9.00/hr, paid as monthly stipend

Application Due: Friday, August 21st before 5:00pm

For Information, Contact: Emanuel Magaña

ASOSU Executive Director of Diversity Programs

asosu.diversity@oregonstate.edu