

**COLLEGE OF FORESTRY
Graduate Fellowship Program**

NEW STUDENT NOMINATIONS – CHECKLIST FOR DEPARTMENTS

A *New Student* is defined as someone starting a new graduate degree program after June 30 of the award year; i.e. July 1, 2008 for the 2008/09 academic award year. New students must be nominated for All-College fellowships by a College Department using forms and procedures developed by the Graduate Fellowship Committee. New students must report GRE scores to be eligible for College Fellowships. Each Department may nominate a maximum of five new students for each round of selection unless otherwise stipulated by the Graduate Fellowship Committee.

STUDENT ELIGIBILITY

- Student is accepted by CoF Department.
- Student will begin program “on or after” July 1 of the award year. (i.e. July 1, 2008 for the 2008-09 award year.)
- Student is ranked in the top five by their Department.
- Student will be enrolled full-time (12 credits/term) during the award period.

DEPARTMENT NOMINATION

- Department has completed *Form A: Department Nomination of New Students*
- GPAs, as requested, have been computed, proofed, and noted on **Form A**. Attach Official Transcripts.
- GRE scores have been noted on **Form A**, including writing score when available. Please include numeric score and percentile. Attach GRE scores form.
- Transcripts are included.
- Student Letter of Intent is included.
- Letters of Recommendation for Graduate Application included.
- Nomination letter from Department Head or Graduate Committee showing where student is ranked among top five (maximum one page).
- College Fellowship Committee Representative has reviewed packet for completeness and correctness prior to submitting to College.

NOMINATION DEADLINE: February 22, 2008 (1st round), April 7, 2008 (2nd round)

- Top five Departmental Nominations of New Students submitted to Kira Hughes, PVY 140, by deadlines.