

## **GRADUATE FELLOWSHIPS for CONTINUING STUDENTS**

### **Instruction Sheet for Student Applicants**

#### **Purpose**

Each year, the College of Forestry awards fellowships, from endowments and annual gifts, to between 25 and 35 new and continuing students. This sheet contains important information for CONTINUING students interested in applying for those awards.

#### **Eligibility**

To be eligible, continuing students must be pursuing a graduate degree administered by a department of the College of Forestry, a cooperative degree to which the College of Forestry is a party, or a degree program for which a College of Forestry regular faculty member is the major professor and the student's research is supported by funds administered by the College of Forestry (FRL). Successful continuing student applicants will have been resident in their graduate program long enough to have accumulated a record of scholastic and other success that can be recognized by the selection committee.

In general, master's candidates are eligible for two years of College fellowship support, doctoral candidates three years.

#### **How to Apply**

Graduate Fellowship applications from continuing students are submitted directly to your department. Departments will set a deadline schedule and procedure for evaluating their applications. The application forms and information are found on this College website or may be obtained from your department.

It is the student's responsibility to ensure the accuracy and completeness of the information contained in the application packet. **Failure to provide accurate information may influence the committee's evaluation and decision process.**

**The Graduate Fellowship Application consists of four parts:**

- 1. APPLICATION FORM B**
- 2. LETTER OF APPLICATION (One page maximum.)** Briefly describe your research or professional project, your progress in completing your coursework, career goals, substantive involvement in forestry or related areas, and any other pertinent information. Your one-page Letter of Application should not be a repeat of information already outlined in your resume.
- 3. RESUME OF OSU ACCOMPLISHMENTS.** See the Guidelines for Continuing Student Resumes.

**4. LETTER OF ENDORSEMENT (*One page maximum.*)** The Letter of Endorsement is to be written by your major professor and should be submitted directly to the department.

### **Review Process**

Each Department will review applications and forward no more than five nominees to the College Fellowship Committee. In reviewing all applications, the following factors are considered by the College Fellowship Committee:

1. Student's rank among Department candidates and the strength of the Departmental nomination.
2. Student's academic performance in graduate level courses at OSU and other accomplishments detailed on their resume of OSU activities.
3. Student's eligibility for fellowships having specific criteria.
4. Student's statement of goals, interests, and activities.

In some cases, an interview with an applicant may be requested for the purpose of obtaining clarification, additional, or more detailed information.

This is a very competitive process and the number of awards that can be made is limited. Unfortunately, not all deserving students will be successful.

Once Fellowship Committee decisions have been made, the Department Heads will be notified of their awardees and letters of offer will be sent announcing fellowship recipients of their awards or candidates. Formal public announcement and issuing of awards will be made at the spring Fernhopper Banquet.