

## APPLICATION INSTRUCTIONS

You must submit all your application materials at one time to the Office of Admissions. You are encouraged to contact your academic program(s) of interest to determine whether additional admission materials are required beyond those listed below. To assure prompt processing of your application, follow these instructions carefully.

**Please collect and mail all of the following materials in one packet to:**

Office of Admissions  
Oregon State University  
104 Kerr Administration Building  
Corvallis OR 97331-2106

\*Note: Applicants seeking admission only to a graduate certificate program must provide items 1, 2, and 3 (and 7 and 8 for international applicants) below to the Office of Admissions and contact their departments to determine what other departmental materials may be required for admission to the graduate certificate program.

1. Original and two copies of the paper application form or one electronic version of the graduate application. (MAIS applicants must submit an original and five copies of the paper application form.) Applicants applying only to a graduate certificate program must submit the paper application and may not apply online.
2. \$50 check or money order in U.S. dollars payable to Oregon State University for the nonrefundable application fee. If you apply electronically, this fee must be paid by VISA or MasterCard.
3. Three photocopies of all transcripts (not grade slips or reports) of previous academic work, undergraduate and graduate. (MAIS applicants must submit six photocopies of all transcripts.) Transcripts showing the last 90 quarter (60 semester) credit hours of graded work of the first baccalaureate degree must be included. All graduate and postbaccalaureate transcripts must be included. International applicants must provide a certified English translation of their academic transcripts. If you are admitted, two official transcripts from the above institutions must be received by the Office of Admissions prior to your second term of registration for a graduate degree program and prior to the first term of registration for a graduate certificate program.
4. Two copies of your statement of objectives and particular fields of interest. (MAIS applicants must submit five copies of the statement of objectives which describe what you want to study and why you are choosing an interdisciplinary degree. Include a rationale for the necessity of integrating your three chosen fields in order to meet your academic goals.) If you apply electronically, your statement of objectives will be forwarded to the departments.
5. Three letters of professional reference are required of all students, addressed to the proposed major department/program. If you have a master's degree, you should include a letter from your former major professor. Reference letters should be written on official letterhead. (MAIS applicants must submit four copies of each of their three letters of professional reference.)
6. Certain departments/programs require the GRE of all applicants. Address inquiries regarding GRE requirements to your proposed academic program. The College of Business requires the GMAT.

**If you are an international applicant, please also send the following documents with your application materials:**

7. Two photocopies of your TOEFL score (MAIS applicants must submit five photocopies of their TOEFL score.) If you are admitted, your official TOEFL score must be received by the Office of Admissions prior to the start of your first term of enrollment.
8. Financial certificate with supporting documentation, demonstrating sufficient financial resources for the desired academic program.