Forestry Executive Committee Meeting Minutes  
Monday, September 20, 2010  
8:30 a.m. - 12:00 p.m.  
Richardson Hall 115

Meeting facilitated by Steve Tesch

List of Attendees:

Members present: Roger Admiral, Ed Jensen, Jim Johnson, Eric Hansen, Thomas Maness, Tom McLain, Brenda McComb, Jeff McDonnell, Steve Tesch, and Hal Salwasser

Other Attendees: Paul Doescher, Dave Hibbs, Darius Adams

Meeting Handouts:

1) 08-13-10 FEC Meeting Draft Minutes – Steve Tesch
2) 08-13-10 Action Items Tracking List – Steve Tesch
3) Boyer Commission Report – Hal Salwasser

Announcements

I. Approval of Minutes from Last Meeting

The minutes from August 13 FEC meeting were approved. Tom McLain’s last name was misspelled and has been corrected.

II. Review Agenda and Status of Past Action Items

Ed Jensen asked to have a few minutes to talk about the upcoming Annual Ring scheduled on Friday, September 24. The August 13 action items tracking list was reviewed and updated.
III. Updates and Conversation with the Dean

- Goals from Provost’s Council Retreat (Sept. 10-11) and implications for COF
Paul Axtell facilitated the Provost’s Council retreat at the Cascades Campus in Bend and coached the group’s conversation. The bulk of the work was done on Friday. There were a number of future initiatives and goals that were addressed:

1. Learning goals for graduates will need to be reflected in all the undergraduate degree programs;
2. Increasing undergraduate students engagement and experiential learning;
3. Raising CoF graduation and retention rate;
4. Growing the graduate program at the university level;
5. Increasing grants and contracts;
6. Keeping the SWPS programs alive; (might be asked for some contingency planning for the legislative session in January);
7. Using tuition increases from enrollment growth to offset Statewides appropriation;
8. Sustaining the viability of SWPS programs (need to redefine the SWPS of the Land Grant University of the 21st Century). Hal will lead a small group composed of Sonny, Mark, Sherm Bloomer, Tammy Bray, and Ron Adams to draft a charter to the Provost;  
   (Jim to provide Hal with some insight on public investments in SWPS nationwide.)
9. Do the necessary work to make the Department of Interior Climate Change Science Center successful;
10. ESS Division and implementation of Strategic Plan  
Each executive dean has to submit 4-5 six-month goals for each division. Some of the main ESS Division goals are: faculty hire initiative process, coordination and realignment of CAS and COF undergrad degrees, creation of a new college of Ocean, Earth and Atmospheric Sciences, and diversifying ESS undergraduate student body.

Action Items:
1) Discuss SEEDS as an ESS activity at FET - Ed to clarify flexibility to use the ARRA money outside of COF
2) Proceed with CoF strategic planning process
3) Need to have a discussion of what we need to get out of the retreat.
What does FEC want to work on at the retreat?
(Paul Axtell will facilitate the retreat. CoF to combine training with other colleges, to schedule in the fall or winter.)

Frame goals for FEC retreat

1) Impact of 25% cuts to FRL/Extension
   - Strategic implications & consequences
2) Undergraduate & graduate degree structure
3) Enhancing Undergraduate “experience”
   - 1st year experience
   - LGG Experiential Learning
   - Credit for experience incoming students already have
   - Problem-based learning within classes (e.g. capstones)
   - Co-op learning (note: credit issue)
4) Enhancing diversity (of students or faculty?)
5) Explore school/institute model for CoF
6) Clarify missions of College/Depts
   - Agree on tactics for moving forward
     o Enrollment targets and strategy for each program
     o Teaching responsibilities
     o Research goals (?potential conflict w/other assignments)
     o Increased number of graduate students (& potential conflicts w/other goals)
7) Be realistic about goals in light of constraints
   - Increase instructor pool?
     o (e.g.) Buy out of teaching w/research $
     o Increase distance education
     o Increase summer classes
   - Incentive to change faculty behavior
8) Increasing input into CoF from more diverse voices
   - Do we need some forum in addition to FRLAC and Educators Day?
Specific Goals for the College
   1) Alignment of internal CoF activities
   2) Coherent vision to express to faculty
      - Mission
      - Specific operational outcomes related to mission
      - Alignment of operational outcomes to existing programs/structures

ACTION ITEM:
Distribute the list to FEC members and schedule 1 hr follow-up discussion on next FEC meeting agenda.

IV.  Revisit/Reaffirm SAF Accreditation Review Schedule – Steve Tesch/ Thomas Maness

The committee discussed whether or not the College should seek an extension from SAF for the scheduled accreditation visit or proceed as scheduled, given the uncertainty about the College’s programs changes and transition. The committee discussed the pros and cons, what it will take to get ready for the site visit, and how to meet the deadlines. Jim asked if a decision has been made on requesting a NIFA review, perhaps to be scheduled simultaneously with the SAF visit?

DECISION:
The committee agreed to pursue the SAF Accreditation site visit this year as scheduled. We will invite only SAF.

ACTION ITEMS:
- The College needs to complete the self-study a month ahead of time, notify SAF that CoF wants to do the site visit (needs to be done before the end of October).
- The Natural Resources group will decide if they want to seek accreditation this year for selected options, including RRM.
- Steve to draft a letter to SAF.

V.  COF input for OSU Accreditation Self Study– Ed Jensen
The College has to provide input for the OSU accreditation self study. Because current departments have only been in place for 2 years, looking back over a 5-year period has been a challenge. Ed asked that the DHs and Jim help provide specific input to complete the report. The 2009 reports are mandatory and due by Dec. 15, 2010.

**ACTION ITEM:**
Ed will contact Gita to get clarification on what is still needed.

**VI. Expanding FEC Membership? – Steve Tesch/Brenda McComb**

Given the attention paid to curricular issues and funding of undergraduate programs in FEC meetings, Brenda suggested that perhaps the directors of the interdepartmental programs associated with CoF, such as NR, should also be members of the FEC. There was some discussion about also including other COF program leaders. Tom McLain provided some important points that FEC members, including faculty at large members, have explicit job descriptions and are expected to invest time and energy into understanding diverse broad and specific policy issues as well as contributing to the other 21 listed functions of the FEC. Expanding the FEC changes the group dynamic and increases scheduling challenges. The committee discussed the pros and cons of expanding FEC membership.

**ACTION ITEM:**
Steve collected input to share with Hal for his decision.

**IV. Others:**

i. **IUFRO World Congress Report – Jim Johnson**
Jim gave a brief update on the IUFRO World Congress that was held in Korea in August. Several faculty members and 4 students also attended. The conference was very well organized and OSU is highly regarded in the Pacific Rim. There were 10-11 OSU presentations. The next congress will be in 4 years in Salt Lake City. Jim hopes that at the next Congress, OSU will have a booth and that there will be more OSU faculty participating in the presentations.

ii. **Educators Day: Identify COF presentation topics – Steve Tesch**
Educators Day is an opportunity for the industry to meet with Oregon University System leadership. Larry Giustina is organizing the meeting. This year the Chancellor, President Ray, and Vice President of University of Oregon Relations have committed to be at the meeting. The committee wanted to know who were on the list of invitees. The committee discussed the need to broaden the constituencies at Educators Day for perception and value reasons. The committee discussed presentation topics for the afternoon agenda. Two options emerged for Hal to consider:

1) what the College is doing working on big issues such as climate change and impacts on the management of forests, alternative energy, clean air, water, etc.;
2) what the CoF has been doing to help industry in this terrible economy (economic development, research cooperatives, and regulatory issues).

ACTION ITEM:
Need a discussion with Hal about finding other venues to balance the interactions between university system leadership and other constituencies. Maybe should be a retreat topic. To bring this issue back at the next meeting. Option 1 seemed to be the group’s preference.

iii. ESS Search Committees
The searches are moving forward and both committees have apparently figured out how to meet AA advocate requirement per Jeff McDonnell and Tom McLain.

iv. Charge from the Dean for Endowed Faculty Reviews – Steve Tesch/Tom McLain
FES and FERM need to provide draft letters for Dean to use in charging review committees and in inviting donor input when appropriate.

v. All College Meeting – Steve Tesch/Nathalie Gitt
DHs will have five minutes for department updates and introduction of new employees in attendance at the meeting.

vi. Annual Ring
Ed provided some clarification about the new student event scheduled for Friday. The program is divided in two parts. The morning will take place in PVY and the afternoon at the College Forests. DHs are expected to talk for a couple minutes after the Dean’s welcome in PVY.

vii. 2009-10 CoF/OFRL Academic Report to the Provost Update
The report was completed and sent to the Provost on September 15. A copy of the report is available on the CoF website. The report contains amazing accomplishments by faculty, staff, and students!!

Draft minutes submitted by Nathalie Gitt and Revised by Steve Tesch
FEC Website: http://www.cof.orst.edu/cof/admin/execom/index.php
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