Forestry Executive Committee Meeting Minutes
Friday, August 13, 2010
8:30 a.m. - 12:00 p.m.
Richardson Hall 115

Meeting facilitated by Steve Tesch

List of Attendees:

Members present: Roger Admiral, Ed Jensen, Eric Hansen, Thomas Maness, Brenda McComb, Jeff McDonnell, Steve Tesch, and Hal Salwasser

Member Absent: Tom McLain, Jim Johnson

Other Attendees: Paul Doescher, Lech Muszynski, Charles Brunner, David Smith

Meeting Handouts:

1) 07-23-10 FEC Meeting Draft Minutes – Steve Tesch
2) 07-26-10 Action Items Tracking List – Steve Tesch
3) Admin. Memo 3-3a Revision – Steve Tesch
4) Student Learning Outcome Based Assessment Update – Gita Ramaswamy
   High Impact Practices in the Major and Methods Used in Assessing Student Performance – Gita Ramaswamy
5) College of Forestry MegaTrends Advisory Team Report (April 9, 2007)

I. Approval of Minutes from Last Meeting
The meeting minutes from July 23 were approved.

II. Review Agenda and Status of Past Action Items

- Curriculum Streamlining Report
  Ed Jensen and Carry Green have produced their report. The report was forwarded to FEC.

- Competitive Grant Assistant Position
  Steve Tesch gave an update on Wednesday’s Associate Dean Advisory
Committee meeting with Rick Spinrad.
The issue about the infrastructure to support preparation of grants both pre and post-award was discussed.

**ACTION ITEM:**
Steve will follow up with Jeff McCubbin from HHS regarding their competitive grant assistant position.

- **Faculty Investment Initiative Decision – ESS Positions**
  FES will be staffing the search for the Biophysical and Biogeochemical Modeler position (1.0 FTE). Bev Law will chair the search. Tom McLain will be staffing the green building position. Phil Mote will chair the Regional Climate Analysis and Prediction position (1.0 FTE).
The search committee needs to include one non college member who has completed the affirmative action training.

**ACTION ITEM:**
Bev and Hal will meet the week after Labor Day to follow-up.

- **Reports from Departments**
  Final numbers for research grants are now available at http://groups.google.com/group/osu-forestry-metrics.

**III. Updates and Conversation with the Dean**
No updates

**IV. College of Forestry Future, Recruiting, and Growth – Hal Salwasser**
This was a continuing discussion about the focus and the goals for the college. Hal has developed a presentation that identifies some growth targets for the College that will be given to President Ray and Provost Randhawa. Hal discussed the current programs metrics and recommended that the College’s vision and mission be reviewed. FEC will be using the Strategic Vision Team report lead by Steve Hobbs to follow up with a strategic plan. The College will need to articulate what differentiate itself from peer institutions and develop a message for recruiting efforts that will bring more students. Hal is planning to schedule a retreat in the fall for the Forestry Executive Committee to help bring more transparency to the current collective thinking that will go into a strategic planning process to be completed by winter. The college will use this plan as an internal and external marketing tool. Assuming that
the College will stay a College of Forestry or Forest Resources, the FEC shared their perception about its purpose and the kind of future clientele it is best positioned to serve. Based on this discussion, members crafted a list of words that could go into a purpose statement.

**Focus of Purpose**

- Environmental Sustainability
- Ecosystem Restoration
- Environmental Literacy
- NR Conservation
- Rural Economic Sustainability
- Sustainability Materials
- Future Workforce (& Diverse)
- Forest Sector Competitiveness
- Economic Development
- Excellence (Distinctiveness)
- Environmental Quality
- Education for Sake of Learning & Uncertain Future
- Prep for Graduate School
- Mission of Outreach and Extension
  - Lifelong Learning
  - Continuing Professional Education
- Research/Outreach
  - Mission Oriented
  - Stakeholder-based (tradition and new)
    - Land Use Planners
    - Environmental Consulting
    - Political Arena
    - Funding Agencies
- Geographic Scope (local to global)
- Relationship of On-campus vs. E-campus
  - Resident VS Distance
- Involving the International Community
  - Engaging International Students and Scholars in our Educational Programs
- New Opportunities for High Caliber Students
- More Important/Relevant to OSU/OUS Students
ACTION ITEM:
Add /clarify this list over the next couple weeks and/or draft a purpose statement.

V. Student Learning Outcome Based Assessment – Gita Ramaswamy, Director of Assessment
Gita Ramaswamy, the new OSU Director of Assessment, was invited to brief FEC about the student learning outcomes and assessments efforts that OSU is undertaking and to help the College prepare for the upcoming university evaluation from the Northwest Commission on Colleges and Universities. Gita talked about her philosophy and her past experience with graduate students assessment and how it differs from undergraduate students assessment. She presented her plans for reviving the University Assessment Council advising and working group (UAC), exploring ideas for faculty Assessment Academy at OSU, recreating the Assessment website, and re-organizing all the activities and reporting, and how Forestry fits in. The expectations for learning outcomes and assessment will be required of graduate programs.

ACTION ITEMS:
Gita asked that the College provides her with updated data and information to update the Forestry assessment data site that she is developing. She is looking for 2008 and 2009 College of Forestry reporting. Gita asked that the College starts thinking about the College graduate programs outcomes.

Gita will send Ed the URL for the American Association of University and Colleges that contains VALUE rubrics examples for guidance with graduate program assessment planning. The College of Forestry will need to have a plan for assessing its graduate programs in the fall (develop 3-4 outcomes and how it will be assessed). The question was whether or not the college should come up with an assessment plan for the current degree programs or the new programs (Cat 1). Maybe develop a minimum level of assessment at the College level. Develop an assessment plan for undergraduate programs that don’t have one.

VI. Others:
- College P&T Admin. Memo 3-3A Revision
Steve made an initial stab at revising the purpose of the College P&T Committee, section a and b and part 3 of the process to more clearly reflect the new OSU expectations. Text for the revision was taken straight from the Faculty Handbook. Steve went through the text revision with the committee. FEC raised couple issues and asked for clarification.

**ACTION ITEM:**
FEC recommended to add the following words: in order to reach a conclusion about the accuracy of the process “and the merits of the candidate’s performance” at the end of paragraph a of the Purpose section.
Also add the word “internal memo to Department Head” in second paragraph in section Process, number 3 to differentiate with the committee’s letter to the Dean.
Steve will get clarification from Becky Warner next week and get back to FEC.

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**College Committees and Administrative Assignments Admin Memo 208**

**ACTION ITEM:**
Nathalie will route the revised draft committees list to FEC for final approval.

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**Draft minutes submitted by Nathalie Gitt and revised by Steve Tesch**
FEC Website: [http://www.cof.orst.edu/cof/admin/execom/index.php](http://www.cof.orst.edu/cof/admin/execom/index.php)
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