Forestry Executive Committee Meeting Minutes  
Thursday, May 27, 2010  
8:30 - 11:00 a.m.  
Richardson Hall 115

Meeting facilitated by Steve Tesch

List of Attendees:

Members present: Roger Admiral, Barbara Bond, Eric Hansen, Ed Jensen, Jim Johnson, Thomas Maness, Brenda McComb, Tom McLain, Steve Tesch, Hal Salwasser

Meeting Handouts:

1) 05-14-10 FEC Meeting Minutes – Steve Tesch
2) 05-24-10 Action Items Tracking List – Steve Tesch
3) Provost Faculty Investment Initiative Idea List – Steve Tesch
4) List of Board of Visitors Fund ideas – Steve Tesch

I. Approval of Minutes from Last Meeting

Minutes from May 14 FEC meeting were approved.

II. Review Agenda and Status of Past Action Items

Barbara Bond asked for few minutes to provide an update on changes with the National Science Foundation policy on data management.

- Curriculum Streamlining Report
Department Heads gave an update on what they are currently doing with curriculum streamlining for their programs and discussed their challenges. The FERM Department will be holding a retreat to discuss this issue on June 15-16.

Action Items
FERM and FES Department Heads will need to submit to Hal a summary that describes where they are with curriculum streamlining efforts – Submission Deadline June 1. Hal suggested a review of other university accredited forest management curricula to determine the minimum portfolio of courses necessary for accreditation and that the Faculty of Forest Management curriculum committee justifies additional courses. We do need to think about what makes us distinctive among our peers.
- **SAF Accreditation Review Planning**
  As a sidebar to the curriculum discussion, FEC discussed the timeline for the SAF accreditation review process now scheduled for 2011. Terry Clark at SAF is retiring, and there will be a new person to interact with. Hal informed FEC that there is an ongoing national discussion about the value of SAF accreditation.

**Action Items**
Follow up on potential request to SAF to delay site visit by at least a year until curriculum streamlining issues, etc, are stabilized.

- **Department Annual Reports**
  Steve Tesch asked the Department Heads if there were any issues emerging from the annual reports and in meeting the timelines.

- **2010 CoF Promotion and Tenure Recommendations**
  **Action Item:**
  Nathalie will coordinate a time for Becky Warner to have a discussion with FEC about P&T guidelines for midsummer.

- **FEC Members at-large Nominations**
  Steve Tesch reminded the committee that the nominations are due June 11 in the Dean’s Office and asked if there have been any inquires made from faculty yet.

- **Faculty Burnout**
  FEC discussed the various issues associated with burnout to see if this was an issue needing more attention. A listing of several issues resulted, including: equity among faculty with differing teaching and research appointments; realignment of position descriptions; stress resulting from frustration, confusion, and confidence level among faculty in this uncertain environment; and faculty tuning out because of university lack of leadership and relevance. Faculty members need support for grant proposal writing and preparation. Determined there were enough remaining concerns for DHs to continue working to frame issues for future FEC conversations.

### III. Updates and Conversation with the Dean

- **All College Meeting May 26**
  Hal reviewed the Governor’s letter that called for a 9% budget reduction across the board for state agencies. LFO will be expecting some details on how we are going to reduce our budget. This was an open discussion for comments.
- **Essential Budget**

**Action Items:**
Steve will add this item on a future FEC agenda for more discussion. Roger will send Hal the supporting details for College essential budget for review before the State Board meeting on June 4th. Department Heads will provide Hal with the number of positions that they are supporting from outside grants and the amount of outside grants, contracts, cooperatives agreements.

IV. **Update on Faculty Investment Initiatives Conversations/Proposals – DHs/Steve Tesch**
The Faculty Investment Initiatives will go forward. Steve wanted the FEC to spend some time brainstorming this process and hear FEC members’ thoughts. Steve distributed a bin list of active initiatives ideas that he was aware of. At some point the deans will have to make recommendations and prioritize proposals to Sabah. The ESS Divisions Deans are scheduled to meet on June 18 to review the proposals. Steve wanted to have a strategic conversation with FEC members to get their perspectives and to discuss future needs at the next FEC meeting. Steve Tesch and Bill Boggess are scheduled to meet on June 17 to review all the proposals from Ag/Forestry. Hal encouraged proposals focused on sustainable food and fiber production that can be accomplished with less reliance on water, land, and petro-chemicals. Department Heads wanted more guidance on criteria and on how to be more effective with moving through this process. FEC will use the strategic vision as a filter for these proposals.

**Action Items:**
The College proposals are due on June 14. FEC will discuss known proposals at the next FEC meeting on June 11 and will provide Hal with some counsel on principles for prioritizing. Megatrend and strategic vision reports should be reviewed prior to next FEC for background. Consult with select faculty i.e. Jeff McDonnell for ideas for the prioritization process.

V. **Extension Budget Update – Jim Johnson**
Jim was hoping to have more information on the extension budget. There is no update yet on the Extension transformation plan and implementation. Jim reported on the latest news about Lane and Polk Counties Extension tax measures. Lane County did not pass the tax measure and Extension is currently slated to terminate almost all operations there, though there is some potential that a renewed ballot effort could re-emerge on the November ballot.

**No decisions or action items**
VI. Initial Discussion of BoV Fund Investment Proposals – DHs/ Steve Tesch

FEC discussed new concepts for funding consideration such as creating Int’l experiences for students, providing some seed money for faculty to set-up study abroad courses, and expending efforts in active recruitment outside of Oregon. FEC discussed return on investment from sending a recruiter out of state and if there were other strategic approaches for these recruiting efforts (i.e. social networks, web based presence). The diversity and social justice proposal will target focus groups from cultural centers to learn more about perceptions of and interests in COF programs. Jim Johnson commented on his potential proposal for seeking international travel funding and reinforced that funds will be used internally to generate new study abroad or international research. Brenda asked if funds could be allocated to support hands-on lab coordinators for TAs (i.e. FOR 111/240 lab sections).

Tentative Allocation:

- Mentor program - up to/max. $25,000 [Ongoing] (Ed Jensen)
- Support for major grant proposal writing - up to $25,000 [Ongoing]
- Curriculum improvements (Coop education) - up to $35,000 (Thomas Maness)
- Major equipment proposal matches - up to $25,000 [Ongoing]
- WSE marketing - up to $25,000 - $30,000 (Tom McLain)
- Diversity and social justice focus groups and cultural centers - $10,000 (Brenda McComb)
- Leadership development for the FEC - up to $25,000 [Ongoing]
- Student Awards/Dean’s Awards - $10,000

Decision:

Any unspent money can be reallocated to support one time investments, such as for the coop program or WSE marketing.

Action Items:

Hal needs short paragraph proposals describing what they will be for and an estimated dollar amount. Submit the proposals to Steve Tesch by Tuesday, June 8 COB. The proposals will be discussed at the June 11 FEC meeting where final decision will be made.

Others:

1) Environmental Humanities Initiatives Proposal – Hal Salwasser

Hal received a proposal for the Environmental Humanities Initiative from Gregg Kleiner and Kathy Moore. They were looking for college level support to keep Gregg Kleiner funded until it can be self sufficient. Larry Rogers and other programs had committed some support. They are asking the College for $5K support. Brenda McComb and Barbara Bond have been involved with this
initiative and made some comments about the proposal. This will be an institute with the components of an academic mission of research, education, and outreach. Gregg’s role will be to coordinate the specifics.

**Action Items:**
FEC agreed to provide $5K for program leader support. The support will come out of from the discretionary fund from OSU Foundation.

2) **Funding for a Pre-award, Grant Packaging Specialist – Brenda McComb/Roger Admiral**
This topic was postponed and will be discussed at the next meeting.

3) **OFIC Panel Update - Thomas Maness/ Hal Salwasser.**
Thomas met with Linc Cannon from OFIC to talk about the upcoming discussion panel, on June 10. OFIC’s big interest is in green building, bioenergy and climate related to carbon offsets. Thomas is coordinating this panel. The OFIC Board meeting will not be open to the College. FEC are invited to attend the panel.

4) **SAF Convention Alumni Reception – Hal Salwasser**
FEC discussed whether or not the College of Forestry should host a reception at the next SAF national convention in the Fall in Albuquerque, New Mexico. The Dean’s Office prepared a cost estimate. FEC discussed the return of investment. The expected attendance is usually 50-60 alumni.

**Decision:**
FEC agreed to host the Alumni reception at the next SAF National Convention. Nathalie will coordinate.

5) **National Science Foundation New Policy – Barbara Bond**
Two weeks ago the National Science Foundation (NSF) announced a new policy effective in October requiring each new grant proposal to have a 2-page data management plan. At the mandate of Congress, it will be expected that the data from federally funded research will become publicly available. Barbara will keep FEC updated.

6) **Harvard Leadership Training – Thomas Maness**
Schedule a date in July for Thomas to report to FEC on the Harvard training he is scheduled to attend on June 20.

**Minutes prepared by Nathalie Gitt and Steve Tesch**
FEC Website: [http://www.cof.orst.edu/cof/admin/execom/index.php](http://www.cof.orst.edu/cof/admin/execom/index.php)