Forestry Executive Committee Meeting Minutes  
Friday, April 30, 2010  
8:30 a.m. - 12:00 p.m.  
Richardson Hall 115  

Meeting facilitated by Steve Tesch  

List of Attendees:  

Members present: Roger Admiral, Eric Hansen, Ed Jensen, Thomas Maness, Tom McLain, Steve Tesch, and Hal Salwasser  

Absences: Brenda McComb, Jim Johnson, and Barbara Bond  

Guest: Clay Torset  

Meeting Handouts:  
1) 04-15-10 FEC Meeting Minutes – Steve Tesch  
2) 04-14-10 Action Items Tracking List – Steve Tesch  
3) Draft Guidelines for the Conduct of 5-year Reviews of Endowed Faculty Position Holders  
4) Request for F&A Waiver Form  
5) Wood Biofuels AFRI Proposal Outline 04-29-10 – Steve Strauss  

I. Approval of Minutes from Last Meeting  
For Item VI under decision, add “move forward with the discussion” at the end of the sentence. 04-15-10 FEC Minutes were approved.  

II. Review Agenda and Status of Past Action Items  
There were no new agenda items.  

- Spaulding Tract Sale – Dave Lysne received an official response from OSU legal staff that clarified that the COF may retain earnings from sale of the forest properties. The process, however, is complicated and will require the OSU President and OUS Chancellor’s approval to proceed, depending upon the likely value. Hal would like to move forward as quickly as possible with the sale of Spaulding tract.  

- Curriculum Streamlining – Need an update from the Department Heads.  

- Commencement Marshall Replacement – Brenda McComb volunteered. The departments will rotate this responsibility: next year, it will be FERM’s responsibility and the year after WSE’s
responsibility. Have the faculty who are really devoted to the undergraduate students do this.

III. Updates and Conversation with the Dean

ESS Division and College of Forestry SABBRC Responses:
The SABBRC Responses were due April 30th. FEC received copies of the responses.

Divisions Alignment Forum, April 29:
FEC discussed their reactions to this forum. The general conclusion was that the university is more focused on strategic alignment with the plan than with the budget reduction. The university is using the Divisions to facilitate the alignment of the strategic plan.

Update from ESS Division Deans Meeting and Provost’s Council Meeting, April 28:
- There will be no structural changes at the college level and proposals to rename colleges will not move forward to the Faculty Senate without consensus among Deans, President, and Provost. Forestry and Ag need to come up with more coordinated proposals by end of May.
- The furlough program will be over in July.
- There are early discussions of a possible 8-10% faculty salary bump in the first year of the next biennium. There is a contingency that if U of O is going ahead this coming year with an increase of salary, the University may have to address salary adjustments.
- There will be an announcement in couple of weeks about a new Faculty Investment Initiative. OSU is looking to invest in the recruitment of new faculty and in an endowed faculty position match program. Hal described the strategy that he will adopt to increase existing gifts from donors.

FEC had a conversation on how the Division will start thinking about these new positions, criteria for program prioritization and investments in distinction, and about the budget shortfall forecast for the next biennium. The vitality of the College depends on the College’s creativity and innovation.

IV. Course Teaching and Scheduling Challenges – Ed Jensen
Ed gave an update on where things are regarding teaching, scheduling, course consolidations, and the whole suite of issues that has been discussed in the previous FEC meeting. FOR 111 will be offered in the fall, class will be limited to 100 students. The proposal is at the registrar’s office as a CAT 2 proposal so that the schedule of labs can be resolved.
Ed commented on the progress towards incorporating the recreation resource management degree program into the Natural Resources program as an option. Most RRM courses now offered on Corvallis campus will continue to be offered. RRM courses that become required within the NR degree must develop distance versions. All RRM courses within the breadth requirement or specialty option are also likely to develop distance versions. Thomas Maness talked about the issues FERM is facing with the curriculum streamlining, the strategic planning, the development of graduate programs, the staffing need to oversee the FERM student programs, and how to package the cooperative education program, experiential learning, and learning outcomes.

Tom McLain gave an update on the CAT 1 and 2 proposals to revise the WST degree program.

Ed reminded to the Department Heads that the students Awards nominations were due.

**Action Item:**
Thomas will follow-up on the nomination of the outstanding student award for FM.
Change this agenda item title in the future to “Open discussion with Ed Jensen”.

**V. Undergraduate Pro-School Preliminary Report – Thomas Maness**
Thomas Maness will be presenting the professional school concept to the Board of Visitors and Forest Research Lab Advisory Committee at next week’s meetings. The FEC continued their discussion about this idea, how this would work and be packaged, and when could this be implemented. This idea is still at the exploration stage. The goals for this idea are to address the current issues with curriculum streamlining, the management of classes and labs, the deteriorating quality and motivation of some our students, and keep our enrollment high. The pro-school will be tied with the cooperative education program. An All College Meeting will be scheduled in May to discuss the concept to the College of Forestry Faculty.

**VI. Endowed Faculty Review Procedure Memo – Steve Tesch**
This was a follow-up conversation regarding concerns that were raised last month by the Department Heads about the process for the endowed faculty reviews. Steve wanted the committee to reach an agreement about the time commitment by the Department Heads and faculty. Steve has the list of the endowed positions that are due for review.

**Decision:**
FEC reached an agreement. Steve will finalize the guidelines for the conduct of 5-year reviews of endowed faculty position holders.

**Action Item:**
Department Heads need to propose a schedule to accommodate the current backlog of faculty due for a review. Hal will not request that all are done in the next year.

**VII. AFRI Proposal Funding Requests – Steve Tesch**
FEC discussed the request from Steve Strauss for $10,000 to support the development of a proposal to USDA – AFRI to establish a regional bioenergy center focused on woody biomass. The proposal is due in September. Many of the faculty involved are in the College of Forestry.

**Decision:**
The FEC agreed to support $3300 of this request, contingent on similar funding by the VP Research and CAS. COF portion can be funded by the Innovation and Excellence Fund. The FEC has also agreed to support Glenn Howe’s proposal planning grant on climate change ($2,000 request) that is due on May 15. Hal suggested that faculty start moving their FTE on these research grants.

**Others:**

**F&A Waiver Policy Update – Steve Tesch**
Steve Tesch gave an update on the F&A Waiver policy implementation. Contact Steve if you have questions.

**FSL Lease…Background Comparators? – Roger Admiral**
The FSL lease is up and is in process for negotiation.

Minutes submitted by Nathalie Gitt and revised by Steve Tesch.
FEC Website: [http://www.cof.orst.edu/cof/admin/execom/index.php](http://www.cof.orst.edu/cof/admin/execom/index.php)