Forestry Executive Committee Meeting Minutes
Friday, March 19, 2010
8:30 a.m. - 12:00 p.m.
Richardson Hall 115

Meeting facilitated by Steve Tesch

List of Attendees:

Members present: Roger Admiral, Barbara Bond, Jim Johnson, Eric Hansen, Brenda McComb, Tom McLain, Steve Tesch, Hal Salwasser

Absence: Ed Jensen and Thomas Maness

Guests: Fred Kamke, Glenn Howe, Caryn Davis, Bonnie Avery, Michael Boock, Paul Doescher, and Badege Bishaw

Meeting Handouts:
1) 02-25-10 FEC Meeting Minutes
2) 03-17-10 Action Items Tracking List
3) CoF Promotion and Tenure Committee Recommendations and Observations
4) CoF Research and Service Cooperatives Summary of Conclusions and Recommendations
5) University Advancement Messaging and Proof Points and College of Forestry Proof Points
6) Open Access Faculty Agreements -- Samples for CoF
7) Author-Rights to Self-Archive articles in Forestry-related journals (March 2010)

Approval of Minutes from Last Meeting

Agenda reviewed and approved as distributed.
02-25-10 FEC minutes were approved.

I. Review Agenda and Status of Past Action Items

• Course Conflict Discussion: This item will be updated at the next FEC meeting - Ed Jensen and DHs.

• College of ESS – Barbara Bond will update FEC at the next meeting.

• ESS Institute: Mark Abbott is leading this discussion. It is an ongoing discussion – Barbara Bond will update FEC at the next meeting.
- Environmental Synthesis Center: The pre-proposal is due March 23. Phil Mote is the PI. Brenda McComb will provide an update at next FEC.

- Regional Climate Center Initiative: Hal has a conference call today with Dennis Hartman, Dean of the School of the Environment at UW, Rich Holdren, and Phil Mote to discuss a possible joint proposal.

II. Updates and Conversation with the Dean

The FEC devoted this time for updates and conversation:

- Campaign Development: Hal reported on his visits with CoF donors: Peter Hayes, Ian Walker, Duncan Campbell, and Virginia Burns on April 17 and 18. Duncan Campbell is a new member of the College of Forestry Board of Visitors. Hal shared some positive news about new gifts to the College.

  Action Item:
  Hayes Endowment: Brenda will work w/Klaus Puettmann to explore developing a center/program/institute around complexity silviculture as a means to cultivate relationship with Hayes family and OWSA.

- ESS Division Reports: Hal shared his thoughts with the FEC about the March 15 reports and proposals; discussed the review process through SABRC. The timeline for decisions is June 1st. The Deans will be involved in ongoing conversations during this process. FEC and guests shared their comments about the content of the CAS and COAS reports. Hal recommended that we look at what makes the university stronger and not the departments.

- School of Applied Economics Proposal: Hal reported on the discussion he had with the CoF economists about the proposal to form a School of Applied Economics and sent his comments and concerns to Sonny.

III. Review of 2010 COF P&T Process and Recommendations for 2011– Fred Kamke

Fred Kamke provided FEC with the annual debriefing of the college P&T committee process and recommendations for improvements for next year. Fred reported that this year the process overall went well. Fred presented some issues that needed to be looked at for improvement for the future. The suggestions were:

1) Follow university guidelines: Departments have to follow the guidelines to prepare the dossiers correctly; P&T Committee does not have enough
time to deal with the big fixes. The responsibility resides ultimately with the Department Heads.

2) Clearly articulate minimum CoF requirements for peer review of teaching:
There are currently some inconsistencies among the three departments in the College. Suggested an ad hoc faculty committee to draft guidelines for FEC. Alternative is for FEC agree on uniform process.

3) Clearly articulate minimum CoF guidelines for student review of faculty:
The committee struggled with the inconsistent approaches to student review of faculty. University guidelines provide extensive information about organizing student committees and providing a letter summarizing the students’ comments. That was not done across the three units this year. Rationale for departure at least needs to be documented.

4) Provide reviewers with clear statements of criteria for promotion to enable most helpful evaluations.

In addition to the recommendations for improvement, the committee discussed the role and responsibility of the P&T Committee in terms of being the gatekeeper for the university guidelines.

**Action Items:**
At a minimum, if something is not following university guidelines and there are good reasons for it, Department Heads should point that out in their letters.

**IV. Research Cooperatives Report and Discussion – Glenn Howe**

Glenn Howe reported on a draft white paper about the College of Forestry Research Cooperatives that had been prepared by a group of Coop Directors. The objectives of this report are to describe the strategic role of research and service cooperatives in the College of Forestry, describe the benefits and costs, evaluate current indirect cost models and options for the future, and develop criteria for deciding when and how cooperatives should be chartered and terminated. This report includes a summary of conclusions and recommendations that will help support future coop decisions. The FEC discussed the cooperatives and the report.

**Action Items:**
Keep the dialogue among the coop directors. Consider developing a briefing document to use with the new VP for Research as an orientation about our research cooperatives and their value to College and University.
V. **ESS Division Open Access Policy – Bonnie Avery and Michael Boock**

Bonnie Avery, Reference Librarian, and Michael Boock, Head of the Technical Services, from the Valley Library joined the FEC to provide information about adopting an Open Access policy. The OSU Libraries support a policy for greater open access to the College of Forestry faculty scholarship and encourage authors to contribute a final publication version of articles to the ScholarsArchive@OSU open access repository. The FEC discussed the opportunities and challenges for such a policy for the College. Caryn Davis in the Forestry Communications office would be the point of contact for the college’s submissions to the Scholars Archives.

**Action Items:**
Caryn will draft a one page document to introduce this policy, with costs and benefits to faculty. (It has to be clear about what rights authors are giving up, and any risks.) Include steps for follow-up.
Route draft back to FEC for fine tuning – Date TBD.
Introduce the idea to the College thru informational meetings.
Create a College voluntary policy that can be reviewed in a few years.
DHs will have a conversation with their faculty to check interests.

VI. **Others Items**

1) **Update of COF Proof Points – Steve Tesch**
The FEC discussed the updates of proof points. This was a request initiated by University Advancement to refresh the College’s proof points. The feedback is due Wed., March 31. FEC made some observations that the following topics were missing: environmental humanities, renewable materials, water, and outreach.

**Action Items:**
Need to add: Tree school and Master Woodland Managers.
Add a couple of additional points in the section on Vitality and Forest Sector: talk about state and federal agencies, conservation and family forests.
Steve will follow-up with Thomas Maness about FERM proof points.
Jim will submit the extension/outreach proof points.
Need to be bullets and include measurable statements.
Hal wants to clean up next week. Send materials to Steve by mid week.

2) **Fernhopper Day Program – Nathalie Gitt, Department Heads**
This year’s theme will be “Celebrate Forests and Renewable Resources”. Nathalie will draft the website and send it to FEC
for review and update. Chris Dunn and John Bailey are confirmed to do a presentation on fire different than last year. **Need title for their talk. Need to confirm other speakers and titles ASAP.**

3) **Alumni Awards Nominations – Steve Tesch/Department Heads**
   Deadline: March 31 - decision by April 2\textsuperscript{nd}. **Need bios for FEC to review at April 2\textsuperscript{nd} FEC meeting.**

4) **Carnegie Engagement Classification Application – Jim Johnson**
   University is seeking recognition of its many outreach and engagement initiatives by applying for the Community Engagement Classification from the Carnegie Foundation for the Advancement of Teaching. Jim is looking for examples of faculty scholarship associated with outreach and partnership activities to forward.

   **Action Item:**
   Jim will look in SOARS, and lists of publications in the departments’ annual report. Looking for about five citations with abstracts from COF faculty. Barbara and Brenda will send Jim some info. Submission due date April 7.

5) **OSU Outreach Engagement Award Solicitation – Steve Tesch**
   Nominations Due April 5.

6) **OFIC/COF Meeting Agenda for June 10 – Hal Salwasser**
   This is a good opportunity to craft a program that educates the Board about leadership the College is providing on a current “hot” topic. Maybe a tour.
   Suggested topics:
   Carbon (Bev Law, Mark Harmon, Darius Adams, Greg Latta, Jim Wilson, Dave Turner).
   OR Inc Proposal update

   **Action Item:**
   Hal will call Ray to inquire about his topics of interest and will get back to the FEC next week.

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Minutes submitted by Nathalie Gitt
Minutes revised by Steve Tesch
FEC Website: http://www.cof.orst.edu/cof/admin/execom/index.php