Forestry Executive Committee Meeting Minutes
Friday, January 8, 2010
8:30 a.m. - 12:00 p.m.
Richardson Hall 115

Meeting facilitated by Steve Tesch

List of Attendees:

Members present: Roger Admiral, Eric Hansen, Barbara Bond, Ed Jensen, Jim Johnson, Brenda McComb, Tom McLain, Steve Tesch, Hal Salwasser

Guests: Dave Hibbs, Kira Hughes, Paul Doescher, Chris Jackson, Randy Rosenberger, and Mark Needham

Meeting Handouts:
1) 12-18-09 FEC Meeting Minutes
2) 01-07-10 Action Items Tracking List
3) Recreationists’ Experiences and Preferences at McDonald-Dunn Forest Visitors
4) Public Support, Demand, and Potential Revenue for Recreation on the McDonald-Dunn Forest
5) Navigating Difference Brochure
6) National Ocean Sciences Bowl – OSU Salmon Bowl announcement

I. Approval of Minutes from Last Meeting
12-18-09 minutes were approved.

II. Review Agenda and Status of Past Action Items

- Hal added a briefing on endowed positions on today’s agenda
- Hal will remind Sabah about the sale of Spaulding Forest property
- Steve will follow-up with Hal on the endowed faculty position process
- Next Budget Subcommittee is scheduled on Monday, January 11 at 8:00 am.
- Thomas’ report on faculty concerns about software models in CoF classes will be presented at the next FEC meeting.

III. Division Planning and Strategic Realignment Update

This item was an opportunity for conversation about:
- The ESS Division statement working draft: Division Purpose, Mission, Vision Memo was sent out to all yesterday. The memo is still a working draft document and feedback is welcome.
- Update on upcoming winter term weekly ESS Deans meetings on ESS Division structure, curriculum, and research initiatives.
- Update on University Advancement Marketing/Communication Service Center on the proposed consolidated structure aligned with the divisions.
- Briefing about OSU funding proposal for endowed faculty positions that will take place immediately after approval to offset some of the financial stress.
- Update on furlough process and 'effort change' options that basically allows a researcher to be 100% exempt from any furlough requirement. Roger will request clarification on how this works. Committee discussed other funding alternatives.
- Upcoming campus forums on Divisions and alignment
- Update on collaboration among colleges
- New VPR position was filled by Dr. Richard Spinrad.
- Upcoming Government relations events (Sara Gelser’s Town Hall and election forum on Ballot Measures 66 and 67).

IV. **College Website Transition**
Eric distributed a copy of the new CoF home page and department templates and went over the changes that were suggested at the last meeting. Committee made some final comments. The templates will be ready around Feb 5 and the transition should be completed by April.

**Finding compelling photos:** Ed suggested some students who have great photographic skills that could be engaged in taking photos during class, lab, or events. Hal would like faculty and students to be featured on the photos and suggested various shades of greens as color schemes for the three departments. LTER has a library of photos that could also be utilized. Use of short video clips encouraged on web pages.

The committee discussed the process to get the web pages to move forward and the resources available.

**Action Items:**
- Hire students who have expertise in web development and photographic skills that could potentially be supported by Board of Visitors funds (mentor project).
- Ed Jensen and Eric Hansen will discuss strategy and coordination with student input.
- The departments will need training for content providers and more detailed training for the people maintaining the sites.
- FERM may need outside help for faster transition; Thomas will work offline with Chris and Roger.
Decision:
The committee approved the template design.

V. College Forests Willingness to Pay Study
A year ago FEC allocated some funding for a study on recreationists’ experiences and preferences at McDonald-Dunn Forest. Mark Needham and his colleagues, Chris Jackson and Randy Rosenberger, came to present the preliminary results from the CoF recreation user study, including sampling design, summary of results, and initial results that indicate some support for recreation user fees. Following discussion with Committee raised issues about changing liabilities associated with fees, perceptions about fee implementation and administration, the relative success of the current approach to seeking donations, and prospects for a larger recreation endowment.

Action items for completed report:
- Share the report with OFRI
- Schedule briefings with city and county parks staff, and feature in local newspapers
- Post results of the study on CoF website

VI. Others

a. Campus Space to Increase Course Access
The university would like to be able to schedule additional COF classrooms spaces.

Action Item:
Ed and Steve will draft a memo for Hal to sign outlining which rooms will agree with and those we do not wish put into OSU pool. FEC requested to submit exceptions and rationale Ed as soon as possible.

b. Funding for Navigating Differences Workshop
FET recommendation that CoF sponsor 5 people was endorsed by FEC.

Decision:
Hal approved the proposal. The college will support Brenda’s registration and that of 4 more people.

Action Items:
Ed will send an announcement and he will be the contact for sign-up.

c. Diversity Committee Update
Brenda gave an update on the future diversity activities.
**Action Items:**
Create a diversity webpage that will include membership, an outline of activities, including SEEDS. Update Admin Memo 208: add Kira Hughes and Dana Sanchez to the committee list.

d. **Students Award Ceremony**
The issues discussed were alumni awards and the schedule for the student awards ceremony and Fernhopper Day. Kira was invited to share some thoughts about adding alumni awards to the program and the date for the Students Awards Ceremony. The committee discussed whether the alumni awards should be integrated in the student awards ceremony. The committee brainstormed on what would be other alternatives to honor our alums.

Suggestion:
Lunch time event to recognize the alums followed by them attending the Students Awards Ceremony (small number of awards).

Decision:
The committee decided to hold the Student Awards Ceremony, Tuesday, May 25, 2010, time tba. The Spring Fernhopper event is scheduled for May 1st.

Action Item:
Bring this topic to the next meeting.

e. **Request for Funds to Support OSU Salmon Bowl**
Discussed whether or not CoF should support.

Decision:
CoF will not support.

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**Minutes submitted : Nathalie Gitt**
FEC Website: [http://www.cof.orst.edu/cof/admin/execom/index.php](http://www.cof.orst.edu/cof/admin/execom/index.php)