

**Forestry Executive Committee Meeting Minutes**  
**Thursday, October 8, 2009**  
8:30 a.m – 12:00 p.m.

**Members Present:** Darius Adams, Roger Admiral, Eric Hansen, Ed Jensen, Jim Johnson, Thomas Maness, Brenda McComb, Tom McLain, Hal Salwasser, Steve Tesch

**Member Absent:** Barbara Bond

**Guests:** Rayetta Beall, David Hibbs, Paul Doescher, Temesgen Hailemariam

Minutes by Nathalie Gitt

FEC Website: <http://www.cof.orst.edu/cof/admin/execom/index.php>

**Meeting Handouts:**

FEC Action Items Tracking List 10-08-09

Memo – Conflict of Interest - David Hann

09-17 FEC Meeting Minutes

1) **Review Minutes and Action Items Tracking List – Steve Tesch**

**FEC Minutes:**

Steve distributed copies of the last FEC meeting minutes and asked that the committee starts approving them at the beginning of each meeting. The minutes are posted on the Dean's Office website and are accessible to the College community.

**Link to FEC minutes will be posted in CoF Today.**

**The Hayes Professorship Search:**

Steve Tesch is forming a search committee. **Steve is still looking for an Extension and a Fish and Wildlife member.**

**Wollenberg Funds:**

All the proposals are in from the departments. **Hal will review all the proposals to synthesize and submit to the Wollenberg Foundation.**

**Blodgett Land Sale:**

Sabah will get back to Hal regarding the precedent of selling of the Spaulding Tract property. There is an interested buyer. If the process goes smoothly, we may move forward with the Blodgett land sale.

**College of Forestry Website:**

The meeting scheduled last Thursday with University Advancement staff and Roger Admiral was rescheduled for Monday, October 12. The College should have a template draft this month.

**F&A Rate Recovery Policy:** No news on new policies.

**Alumni Association Project:** Ed reported that the meeting with AA was cancelled and will be rescheduled.

### **Budget and Reorganization Discussion – Hal Salwasser**

Hal shared what he anticipates for upcoming announcements at Faculty Senate and thereafter is seeking ideas about how we respond. President Ray made a decision on the divisional structure of our university, strategic alignment, and budget reduction process. There are four divisions. Three of them reflect signature areas of the strategic plan, and one of them is everything else that is not aligned with signature area and is called division of Arts and Sciences (College of Science and Liberal Arts and the administrative part of the College of Education). The other part of Education will go to Bend. Our division is tentatively called Earth Systems. It will include Forestry, College of Agricultural Sciences, and College of Oceanic and Atmospheric Sciences. There is some uncertainty about Geo Sciences entering in the Earth Systems Division as it will be a closer fit with College of Oceanic and Atmospheric Sciences especially.

There will be an executive dean appointed for each of the division sometime next week. The executive deans will be charged with overseeing the timeline and set of activities that are to be accomplished within each division to better align with academic programs with the strategic theme area and to eliminate programs that are not considered to be critical to the future land grant mission of the university. Some of the program elimination has been proposed by the Advisory Council of the Strategic Alignment and Budget Reduction. There is an implementation team chaired by Becky Warner that will have an advisory role. The implementation draft plan is being reviewed this morning. The college will have until November 15 to layout the process on how to reach the budget target to give to the Provost.

The plan is to reduce expenditures by \$5 to \$6 million this year on the E&G side and \$3 million on the statewide public service programs. Next year reduce further on the E&G side by \$10 to \$12 and \$6 million on the statewide public service programs. The leadership of the university will attempt to raise some revenue.

Ed will announce his vision for the university in 2025. The implementation plan may be released after the Faculty Senate meeting today or tomorrow. There is a proposal to reduce by 200-300 FTE faculty/staff positions in two years and at the same time hire 25 new faculty in the Arts and Sciences division. At this point it is uncertain whether the divisions are hard permanent new entities that will replace the colleges or virtual entities that will facilitate the strategic realignment and the budget reduction process. The Deans are waiting for some clarity and directions.

FEC had some questions regarding the strategy to reach the budget reduction goal. Response was largely through attrition, and restructuring programs and departments.

College of Forestry decision process is due by November 15. Sonny and Mark Abbott are meeting with Hal tomorrow to discuss some of the divisional structure topics.

Hal shared perspectives about his conversation with Luanne Lawrence. Luanne meets with each dean twice a year to give updates on what University Advancement has done and try to get new ideas to feature. Hal would like to see stronger messaging done on some of our traditional programs like FE, FM, and on what we do on environmental ecosystems and climate.

The committee discussed the challenges of managing the media interests and perceptions among stakeholders of how the media stories reflect the research programs of the college. An alternative would be for the college to send press releases directly to their important clientele.

**Action Item:**

Create a listserv of important clientele and start emailing CoF press releases.

**Faculty concerns about software models in COF classes and shortcourses – Temesgen Hailmariam**

Some issues were raised in a memo that the Dean's Office and Department Heads received from David Han, Doug Maguire, and Temesgen Hailemariam concerning conflict of interests, quality control, and instructional use of software in the College of Forestry. Temesgen was at the meeting to provide some background on the issue. The concerns were curricular and pedagogical and could potentially involve problems with endorsement issues. The committee discussed whether or not the college should have a policy or an advisory document routed around to all faculty about pros and cons from a student point of view.

**Action Items:**

Thomas Maness, Darius Adams, and Ed Jensen will work with the group to come up with some recommendations. Jim Johnson will interact with the group on the outreach stand point.

**Update on COF Research Cooperatives Issues – Steve Tesch**

Steve Tesch has organized a discussion with the cooperative leaders on November 20<sup>th</sup> to discuss changes in MOUs, reserve funds, and to think about how to structure the coops for viability for the future. Steve gave the Department Heads an update about the NTC coop and discussions proposing the broadening of the coops' relationship beyond the College of Forestry. There will be a need to talk with the industry regarding better coop support. There will be a couple of opportunities at the OFIC and Educators' Day meetings to start these conversations. The Department Heads are to be the point of contact and need to establish relationship with the members to support the interest of coop leaders.

**Action Item:**

Package current membership and budget status of all cooperatives.

**COF Oversight of Course Scheduling and Course Proposals – Ed Jensen**

Ed had 3 curriculum issues to discuss with the committee.

1. Courses schedule conflicts: Ed suggested that to solve this problem, proposals for schedule changes should be run through the Curriculum Advisory Committee for approval.
2. Incomplete category II proposals oversight: Ed requested that more careful review of the proposals is needed and should be overseen by the Curriculum Advisory Committee. **Ed will provide a check list.**
3. New courses proposal authorization process: Ed discussed the need for a mechanism for budget oversight for new classes.

**Decision:**

The committee agreed with part 1 and 2 but decided to drop part 3 as this issue will be handled at the division level.

**Formation of COF Committee on Diversity – Steve Tesch/Hal Salwasser**

The committee discussed the need for the college to form a committee on diversity to better address the need of the University. Brenda expressed some interest in leading this effort and provided some ideas for how to form such committee.

**Action Items**

Form a committee, suggested committee structure: self selected group of faculty who are interested in this issue.

Suggested members: Ed Jensen, David Zahler, and others tbd.

Need to send out a note to faculty to recruit members for this committee.

Focus attention on:

- 1) The staff and FRAs – Have periodic conversation about how they are treated.
- 2) Asian Pacific Islanders, Hispanic, Native Americans –
- 3) Capitalize on Norm Johnson's affiliation with Warm Springs

Brenda will draft the announcement.

The College needs mentorship activities to help people who are underrepresented. This could be done through a symposium to feature successful role models who are underrepresented, seminars/webinar.

**Others – Steve Tesch****RERF proposals and review timeline**

There may be a couple RERF proposals that will need to be reviewed to agree on the match commitment. Steve suggested to have the reviews done over email and meet the October 15 deadline.

**Action Item:**

Review the proposals and send me your recommendations, comments, or questions by noon, Wednesday, October 21.

**Educators' Day**

Hal gave an overview to the new FEC members about Educators' Day. Leaders from OSU, U of O, the Chancellor's Office, and the industry meets once a year to discuss needs and expectations between the Oregon University System and industry. Larry Giustina is now leading this event.

**Action Items:**

Department Heads and Associate Deans will be allotted 5 minutes each to give updates.

**FEC retreat**

The FEC Retreat is scheduled for October 26.

**Action Items:**

Need to start on working on a budget for next year. And figure out what we need to do by November 15.

**Homecoming activities**

Advertisements are out for the Fernhopper Tailgater event and Steve Running's Seminars.

**Action Items:**

The Departments are encouraged to promote the morning seminar to students..