

Forestry Executive Committee Meeting Minutes
Friday, June 5, 2009
12:00 – 3:00 p.m.
Richardson Hall 115

Members Present: Roger Admiral, Barbara Bond, Ed Jensen, Jim Johnson, Brenda McComb, Tom McLain, Claire Montgomery, Hal Salwasser, and Steve Tesch

Guest: Eric Hansen

Minutes: Nathalie Gitt

FEC website: <http://www.cof.orst.edu/cof/admin/execom/index.php>

Handout Materials Provided to FEC Members:

2009 FEC Meeting Action Items Tracking List – Steve Tesch

BoV and Wollenberg Gift Funds Allocation Process Proposal – Ed Jensen

Draft COF 1039 Appointment Policy – Steve Tesch

Draft COF Voluntary FTE Reduction Policy – Steve Tesch

Announcements

The updated list of FEC meeting action items was distributed. To keep track of these action items, members are asked to keep Steve informed when items have been completed so the list can be updated. Steve reminded department heads to engage their faculty regarding the animal plant research permitting issue raised by the graduate students.

Legislative and OSU Budget Update/Strategy – Hal Salwasser

Legislative Update – The Ways and Means Education Subcommittee will be holding a work session on the OUS operating budget next Thursday, June 11. The Ways and Means Co-chairs' budget is expected to be forwarded without any adjustments. There will be opportunity for add-backs. A memo went out to people who have been writing letters to focus on the add-backs message.

OSU Budget Strategy - Nothing new since the Faculty Senate presentation.

Hal participated in a conversation with Alison Power, Dean of Graduate School, Cornell University, Thursday, June 4. Cornell graduate programs are organized by field of studies. Each field is led by a director and is independent of departments or colleges. (More info is available at <http://gradschool.cornell.edu/>). The general focus of the conversation was to understand the Cornell model of graduate education to be able to evaluate its transferability to OSU. A small group of deans volunteered to explore this idea.

The FEC members discussed the legislative letter writing campaign. There were inquiries from students wishing to participate in the legislative process. Steve Tesch and Roger Admiral are drafting a message to students, faculty, and staff to invite them to write letters.

The COF Budget Committee has developed a 1039 model letter draft. The departments will share this information to their faculty. HR is developing an OSU policy.

COF Budget Committee Update – Steve Tesch

The COF Budget Committee has been working to develop a voluntary reduction in FTE policy as a tool for the College to use in resolving the current financial challenge. The goal is to convert the faculty workforce to a .75 FTE to extent possible and reasonable. The department heads are collecting feedback from their faculty members. The committee is exploring all aspects of such policy, i.e. eligibility, incentives, duties, hours worked, benefits, etc...in order to make it a successful policy. The departmental curriculum committees have been charged to start looking at course and curriculum revisions that would reduce the cost of program delivery while protecting student success.

Action Items:

DHs to report back on faculty enthusiasm about reduced FTE appointments.
DHs to report back on departmental curriculum committee efforts.

Gift Fund Allocation Proposal – Steve Tesch/Ed Jensen

The committee went over a draft proposal for the allocation of Board of Visitors (BoV) and Wollenberg gift funds. The goal for the BoV Funds would be split 50/50 between course innovation and support for individual student success. The goal for the Wollenberg funds is to enhance UG capstone course experiences. The committee discussed how the funds should be allocated.

Decision

The committee supported the general proposal for allocation of the \$50k in BoV funds for course innovation and student success, with encouragement for flexibility in use of funds.

The Wollenberg \$50K was allocated: \$20k each to FERM and FES, and \$10k to WSE to enhance capstone instruction (at Department discretion).

Hal will report within a year to Rick Wollenberg and his family on the improvements.

Action Items:

For the Wollenberg Funds

DHs will discuss with faculty some of the possibilities on how to use the money. DHs will prepare a short overview that can be distributed to the family (no more than one page). **Need by August 1.**

For the Board of Visitors Funds

Ed and Steve will craft a brief summary of proposal for Hal to share with BoV during mid-June fishing trip.

Draft RFPs for fund use.

IWW Proposal for Funding Support – Hal Salwasser/Steve Tesch

Hal updated the committee on the current status of IWW proposal from John Selker. The USGS appropriation requires a 2:1 match. The College of Forestry has been asked to contribute \$15k, along with the other big colleges on campus. We are trying to avoid a cash contribution. There is a current conversation underway to recruit a CoF faculty member to become the institute director. If that is successful, the COF faculty salary may serve as the match. To further support the IWW and save COF funds, space is being sought in the COF the CCAL lab and IWW Collaboratory; thereby reduced space rent costs in the FSL. Steve Tesch has been working to find a space for the lab in Peavy.

Action Item:

Early next week, Steve Tesch will report to Hal about the space.

Others

- **Alumni Fellow Award...Revisit Selection – Steve Tesch**

Gail Kimbell will not be available to come to campus in October. One of the requirements to receive the Alumni Fellow Award is to be willing to return to campus during homecoming to receive the award in person. The FEC members revisited the list of nominees to select a new name.

Names suggested:

Steve Running, UM

Steve Kelley, NCSU

Rick Strachan

B. Starker

Decision:

The committee tentatively selected Steve Running for the new nominee.

Action Items:

Members will let Hal know by Monday COB if they have other suggestions.

Steve Tesch will contact the new nominee next week.

Need to develop a list of COF alumni awardees for future use.

- **Final Strategic Vision Report – Steve Tesch**

The final SV report is now posted on the home page of the COF website. All the inputs have been incorporated. Steve Hobbs and his committee did a great job.

- **Knudson/Giustina Professorships Process Update – Steve Tesch**

Loren Kellogg is scheduled to provide the committee's recommendations to the Dean on Friday, June 12.

Action Item:

Hal will seek FEC input at the next FEC meeting.

- **Diversity Recruiting and Retention Program Support Decision – Ed Jensen**

Hal supported the \$10k proposal for COF support to develop the new initiative with EOP/CAMP.

Reminder Announcements

- COF Brunch Commencement
- FES Picnic