

Forestry Executive Committee Minutes
Wednesday, July 1, 2009
Richardson Hall 115
2:00-4:30 pm

Members Present: Darius Adams, Roger Admiral, Barbara Bond, Eric Hansen, Ed Jensen, Jim Johnson, Brenda McComb, Tom McLain, Claire Montgomery, Hal Salwasser, and Steve Tesch

Guest: David Hibbs

FEC Website at: <http://www.cof.orst.edu/cof/admin/execom/index.php>

Announcements:

1. A press release will be out next week to announce the Giustina Endowed Professorship appointment.
2. Committee reviewed the FEC items tracking list.
3. Hal updated the committee on the Board of Visitors (BoV) gift fund allocation.
4. The Dean's Office received the Departments' and Student Services' annual reports today.

Action Items:

Jim will provide info about Extension and a copy of the International report. Hal requested info on the College Forests (timber sale, activities, recreation and volunteers). Include Computing, FMC, OFEP, K-12 education, Wood Magic, H.J. Andrews (Barb to send info). Send additional program ideas that may have been left out to Steve Tesch.

Legislative and OSU Budget Update/Strategy – Hal Salwasser

1. Hal gave an update on the legislative budget status and add backs, and on his last Provost Council meeting. Tentatively, in 3 weeks the Provost and President will be sharing information about the magnitude of the programmatic cuts for the university. University organizational restructuring discussion will not start until the fall. Scott Reed, Bill Boggess, and Hal presented their 15% budget reduction to the Provost. The committee had some questions on assessment fees and furlough days.
2. Hal attended the Advisory Council on Budgets and Strategic Priorities (ACBSP) on June 30th to give his input on the College of Forestry programs proposed for realignment, consolidation, or elimination. The ACBSP will make their recommendations to President Ray this summer, date tba.

Cross campus teaching and issues associated with this approach were discussed. Steve has contacted Becky Warner and is waiting to find out answers on how this can be implemented.

3. Hal reported on the deans' feedback regarding the Lipman Hearne report on University communication, media and marketing services and the IS function reports for the University. The ACBSP will be reviewing these reports as part of developing budget reduction plans for the University. The Provost asked for direct input from the deans. Decision tba maybe by fall.

COF Budget Committee Update – Steve Tesch

Despite not having final budget numbers yet, Roger Admiral shared an updated financial balance sheet to reflect the likely budget outcome. The Ad Hoc budget committee will continue to meet throughout the summer.

Action Items:

- Hal requested an updated spreadsheet that integrates the 15% FRL reduction sent to Sabah and the other tentative budget info on the balance sheet that Roger distributed at the meeting. Goal is to enable update on reserve capacity to survive next biennium with a positive balance sheet.
- Assume that we will reserve allocation of remaining unallocated BoV funds until September.
- Schedule a discussion with Dave Lysne, Darius Adams, and Steve about the potential timing of reentry into the timber sales markets.

Other Items:

Hayes Endowed Professorship Update – Hal Salwasser

The Hayes Endowed Professorship is vacant with Maguire's appointment to Giustina position. The committee discussed the vacancy announcement and the process for an internal selection.

Action Items:

Schedule a discussion on how to handle the filling of the Hayes Prof. position. This will be an internal selection process. Need position description and announcement – Hal will inform Ned Hayes.

College of Forestry Committee and Administrative Assignment – Steve Tesch

Committee received a copy of Administrative Memo 208 for revision.

Action Items:

Members will review the committees list and recommend any changes by next meeting.

Chair Review- Steve Tesch

The committee had a conversation about the college review process for endowed positions, including those owned by departments and the college. The committee agreed that a more consistent approach was needed to handle this process.

Action Item:

Dept Heads will develop some recommendations and to report in future FEC.

Research Financial Conflict of Interest System – Rich Holdren, Peggy Lowry, and Nicole Wolfe

The OSU Research Office will be rolling out a new online financial conflict of interest declaration system to implement the revised policy. Federal regulations published over the last decade require that university document all potential financial conflicts of interest for faculty and staff receiving NIH or NSF supported programs. All professorial faculty members are required to complete a declaration annually. The policy is available at http://oregonstate.edu/research/ori/coi/coi_policy.htm. Rich Holdren and his staff were invited to give a brief presentation/demo of the web-based system. Unit heads will review reports for completeness and accuracy and forward them to the college dean. The college dean reviews each report and forward to the OSU conflict of interest officer. The committee discussed the screening questionnaire and made some comments for future change.

Rich will send Hal and Steve more information to share with the College. More training will be scheduled. Further questions can be directed to Rich, Peggy, or Nicole at the Research Office.

Action Item:

Steve to let Rich know when College of Forestry is ready to activate the system.