

**Proposal**  
**Simplification of Administrative Memo 3 – College P&T Committee**  
**July 22, 2008**

Current membership requirements

1. One faculty member from each department
2. Three at-large members
3. Tenured associate or full professors with at least 0.5 FTE in College
4. There shall be at least one member of each eligible rank
5. There shall be one member with an Extension off-campus appointment
6. No department shall have more than two concurrent representatives on the committee
7. No administrators can serve on the committee

Proposed membership requirements

1. Two faculty members from each department
2. One representative with an Extension off-campus appointment
3. Tenured associate or full professors with at least 0.5 FTE in College
4. No administrators can serve on the committee