

Forestry Executive Committee

September 12, 2006, 8:30-12 noon, RH 115

Agenda

FEC Committee Members Present: Hal Salwasser, Steve Hobbs, Ed Jensen, Roger Admiral, Rose Lacey, Claire Montgomery, Barbara Lachenbruch, Steve Tesch, Jack Walstad, Tom McLain, Tom Adams **Guests:** Jim Kiser, Dave Lysne, Rich Symons, and Carol Carlson

8:30 am Review Action Items from previous meetings Steve Hobbs

9:00 am COF Safety Manual Jim Kiser

Summary: The College Safety Steering Committee seeks final approval of the safety manual. Decision Item Handouts

9:20 am Merging Communications and Media Center Steve Hobbs

Summary: Discussion about the potential of merging communications and Media Center. Information and Discussion

10:00 Break

10:15 College Forest Harvest Schedule Alternatives Dave Lysne

Summary: Alternative timber harvest schedules through 2010 for College Forests (McDonald – Dunn, Blodgett) will be presented. These will include information about estimated timber harvest volumes, net revenue, effect on overall College budget, and the pros and cons of each alternative.

Decision Item Handouts

11:15 Other

COF Graduate Student Council Request Steve Hobbs

Summary: Share plans and request funding for a fall quarter Graduate Student Meeting (See handout)

Information and Discussion Potential Decision Item Handouts

FY07 Building Use Credits Projects Roger Admiral

Summary: OSU Research Office has allocated Forestry \$39,000 to use in FY07 for repair, renovation or improvement of buildings used for organized research. College must present a spending plan to RO by 9/25, and then have projects approved by the Associate VP for Research. Departments need to prioritize potential projects, and provide a brief narrative/cost estimate so FEC can review and select projects to fund.

Information and Discussion Potential Decision Item Handouts

University Strategic Plan for Student Success: A Pilot Hal Salwasser

Executive Session Information and Discussion

U.S. Timber Endowment, Inc. Hal Salwasser

Executive Session Information and Discussion

Upcoming Key Dates:

- 9-14-06 ODR Timber Tax unit visit and Tour, 10:00 am – 2:00 pm
- 9-18-06 Roseburg Forest Products site visit, RH 115
- 9-20-06 All College Meeting and Ice Cream Social, RH Courtyard, 3:00 – 5:00 pm
- 9-21-06 University Day
- 9-22-06 Annual Ring, orientation, Mac-Dunn Forest
- 9-25-06 Fall Term Begins
- 9-26-06 Next FEC Meeting, 1:00 – 5:00 pm RH 115
- 9-29-06 Sierra Pacific Industries site visit, RH 107

11:45 Adjourn

Action Items from Previous Meetings

Date Discussed	What	Who	Due date	Action Taken
7/19/06	National Academy of Science mentoring books and seminars will be given to faculty and graduate students.	See 8/15/06 item below on "directing more attention to mentoring".		
7/19/06	Schedule senior managers from JELD-WEN to visit the college in the Fall. Seminars should be offered during these visits for interaction with students	Rose-schedule Who? Set-up interaction with students?		The following dates have been proposed to JELD-WED 10/6, 10/16 10/30. We are waiting to hear back. 8-31-06 JELD-WEN cannot do those dates but asked for dates further out.
7/19/06	Condense draft of 360 degree evaluation for FEC to review	Rose/Hal/Steve	Final needs to be completed by June, 2007	Back burner
7/19/06	Technology transfer handout to help faculty understand process and service. Dennis/Hal monthly meetings with Hal	Dennis Sather/Rose	Both Completed	Monthly meetings with Hal have been arranged
7/19/06	Protocol for approval and funding of projects on College Forests, Administrative Memo, Annual report summarizing projects available.	Ellen Deehan/Steve Hobbs	ASAP	Protocol approved by the FEC with minor revisions.
8/15/06	Hire a College Web Specialist	Roger Admiral	ASAP	Paperwork submitted to HR
8/15/06	Changes in Computer User Fees	Kathy Howell/Steve Hobbs	ASAP	Changes in computer user fees approved. Steve Hobbs to finalize and send out.
8/15/06	Email retention policy	Kath Howell/ Steve Hobbs	ASAP	Email retention policy approved. Steve Hobbs to finalize and send out.
8/15/06	COF Open House	Rose Lacey	Ongoing	Open House activities approved for Homecoming weekend.
8/15/06	Direct more attention to mentoring	Ed Jensen	ASAP	Ed Jensen will develop an initial plan to get this started.
8/15/06	COF Strategic Plan	Steve Hobbs	September 2007	Initiate revision of the College Strategic Plan following the 2007 legislative session.