

# Forestry Executive Committee

October 31, 2006

1:30-5:00 p.m.

RH 115

## Summary

Committee Members present: Admiral, Lachenbruch, McLain, Admiral, Hobbs, Salwasser, Lacey, Walstad, Montgomery, Tesch, Adams

### 1:30 pm January/February Salary Adjustment

FEC All

**Summary:** Discussion and clarification of criteria for rewarding faculty with merit pay increases.

**Decision:**

1. Determine percent of base to distribute 4 percent pool at unit level.
2. If raise is based solely on merit, what constitutes merit; satisfactory service?
  - a. Two percent for sustained performance at a meritorious level and above 2% for extra meritorious service. Performance is qualitative by design.
3. To receive a meritorious pay increase, faculty need to be employed as of July 1, 2006. Follow the language in the letter of offer and/or criteria in the prof. review.
4. Each supervisor will make determination for their own area and coordinate with Jim Johnson on extension field faculty and specialists. Department Heads will send initial recommendations to Jim and Jim will put together a scoring request.
- 5.

Information and Discussion  Decision/Action Item

### 2:00 Fees for International Scholars

Roger Admiral

**Summary:** Beginning January 1, 2007, the International Student and Faculty Services (ISFS) office will charge fees for services provided to international scholars. These are internal OSU fees that will be in addition to any fees charged by Immigration or Homeland Security. In the past Departments have paid the Federal fees because they were relatively insignificant. However the new OSU fees will range from \$325-2,000. Should there be some consistency across the College with regards to charging to grants, charging the visiting individual, or charging to essential expenses budget?

**Discussion:** The fees are a done deal so there is no room for pushback. Up to now these fees have just been absorbed by the University. Now we will be required to pay for them. The fees are only for what OSU charges to process the paperwork. We need to start telling people who think they may hire internationally to anticipate and add these fees into their grants. We have 40-50 visiting scholars per year, most are J-1s; H1Bs are more problematic.

**Decision:** From now on a visiting scholar or their sponsor needs to pay the fees. If a new hire, the Department or grant needs to pick up the costs.

Information and Discussion  Decision/Action Item

### 2:30 Centennial Open House Preview

Rose Lacey

**Summary:** Rose Lacey reported that the plans and activities for the COF Centennial Open House are blossoming to include over 95 booths and activities. Some of which include, Centennial Seedling giveaway, Student Logging Crew demonstration, Wood Magic, OSU Marching Band, Volunteer Bands and entertainment in the Knuckle, a festive balloon drop, Graduate Student Poster Session, International student lunch

fundraiser, Spin the Wheel of Forestry giveaways and much more. Quite a few faculty are participating in the opportunity to “Showcase” their research. The event is growing, after a difficult year this will be something we all can be very proud of. More volunteers are requested to help host in the different booths. Best of all it will cost less than \$2000.

Information and Discussion

### 3:00 Other:

### 3:30 Adjourn

### Upcoming Key Dates:

11/3	Open House, Peavy/Richardson Halls 1 <sup>st</sup> and 2 <sup>nd</sup> floors, 12:00 noon – 4:00 pm
11/4	College Homecoming Connections, Parker Plaza, 10:00 am – 1:00 pm,
11/7	Next FEC Meeting, 1:30 – 4:00
11/10	College of Forestry Advisory Committee, RH 313, 1:00 – 5:00 pm
11/16	Starker Lecture Bill Robbins, La Sells, 4:00 pm
11/21	FEC Meeting, 1:30 – 5:00 pm
11/22	Forest Research Lab Advisory Committee, RH 115, 10:00 am – 3:00 pm
11/23-24	Thanksgiving Break
12/4	FEC Media Training, PVY 272, 1:00 – 5:00 pm
12/5	FEC Strategic Planning Retreat, RH 115, 8:30 – 5:00 pm
1/25	David Orr, Starker Lecture, CH2M Hill Alumni Center, 4:00 pm,
2/15	Andrew Miller, Starker Lecture, LaSells, 4:00 pm
3/15	Terri-Lynn Williams-Davidson, LaSells, 4:00 pm
4/5/	Jerry Franklin Starker Lecture, LaSells, 4:00 pm
5/3/	Pamela Matson, Starker Lecture, 107 Richardson Hall, 4:00 pm