

Forestry Cabin

Description

The Forestry Cabin is located on Road No. 400 in the Upper Arboretum area of McDonald-Dunn Research Forest, about .6 miles northwest of the entrance to Peavy Arboretum. The cabin was built in 1950 by students and faculty, for use by the Forestry Club, and other uses in support of teaching and research at the College of Forestry.

Responsibilities

The cabin is maintained and scheduled under the administration of the College Research Forest (see Admin Memo #115). Scheduling for authorized activities is handled by the Forest Manager, Jeff Garver, Peavy 218, 737-4452.

Priorities for Use

The Forestry Club Cabin is intended for periodic use for meetings, seminars, workshops, or social activities in the following priorities:

1. Forestry Club and other student organizations in the College of Forestry – official club-sponsored activities.
2. Official activities of the College of Forestry and departments within the college.
3. Official forestry education-related activities of public forestry agencies such as the Oregon Department of Forestry.
4. “Grandfather Clause” private activities such as the Corvallis Garden Club, which has traditionally met at the cabin for many years.
5. All other requests will be considered lower priority and will be evaluated on individual merit by the Forest Manager.

Responsibilities of Cabin Users

Users lower than priority #3 above will be charged a fee to cover the cost of electricity, propane, gas, firewood, maintenance and depreciation. The fee will be decided on the basis of the size of the group, type of activity, time of year, and other factors that may affect the variable costs.

See attached “Agreement for Use of Forestry Club Cabin” and “Instructions for Use of the Forestry Club Cabin.”

Policy for Use of the Forestry Club Cabin

The Forestry Club Cabin is located within Peavy Arboretum, part of McDonald-Dunn Research Forest, a self-sustaining forest managed by the College of Forestry at Oregon State University. As Oregon's only land grant university, OSU's role is to support teaching, research and extended education. Some of the university's teaching, research and extended education efforts occur within the arboretum.

The Forestry Club Cabin serves as a meeting and dining facility for the OSU Forestry Club, College of Forestry classes, and other classes and groups associated with OSU. It was constructed by student labor, and has served as a traditional meeting place for student and alumni activities over the years.

Policy

- The cabin's purpose is to serve as a meeting place for the Forestry Club, OSU classes and affiliated organizations.
- The Forestry Club has first priority for use of the cabin.
- Second priority for use goes to other entities in the College of Forestry.
- Third priority for use goes to official entities in the university.
- No other groups will be allowed to use the cabin.
- No cleaning fees will be charged because only OSU groups will use the cabin.
- Key deposits will continue to be required to obtain a key.
- No alcohol will be served or consumed in the cabin. Please refer to the Administrative Policies and Procedures Manual for more information regarding alcohol consumption at OSU facilities.
- Users must completely vacate the cabin by 10 p.m.
- All signs and decorations both inside and outside the cabin are to be removed promptly at the conclusion of an event.

Agreement for Use of Forestry Club Cabin

Oregon State University College of Forestry

The Oregon State University College of Forestry is responsible for management of the Forestry Club Cabin in McDonald-Dunn Research Forest. Reservations are made by contacting the OSU Research Forest Office in Peavy Hall, room 218, telephone number 737-4452. Keys must be checked out from the Research Forest Office.

The group using the cabin assumes responsibility for the facility and for the conduct of the persons attending the event. Any cost incurred for repair and/or cleanup, resulting from misuse of the facility, will be billed to the group using the cabin, or the individual making the reservation. The Forestry Club Cabin is located on OSU property and is therefore subject to university policy, which **prohibits the consumption of alcohol** on the property. The person signing this agreement assumes all liability for any infraction for this rule.

The woodlands surrounding the Forestry Club Cabin are part of the McDonald-Dunn Research Forest, an outdoor laboratory for the OSU College of Forestry. The forest is available for use by foot traffic, bicyclists, or horseback riders. Cyclists and horseback riders are required to stay on rocky roads. The established trails are for foot traffic only. The Section 36 Loop Trail begins at the edge of the cabin's front lawn.

Any other use of the Research Forest is prohibited, unless written permission is obtained from the Forest Manager.

Please read the attached instruction sheet carefully.

Detach after signing and return to OSU Research Forest Office, Peavy Hall, room 218.

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| I have read the agreement and instructions for use of the Forestry Club Cabin and agree to abide by the rules and regulations therein. | |
| Signed: _____ | Date: _____ |
| Print Name: _____ | |
| Organization: _____ | |
| Address: _____ | Phone: _____ |
| _____ | |

Instructions for Use of the Forestry Club Cabin

1. The cabin and the forest gate leading to the cabin both require keys. Keys are obtained from the OSU Research Forest Office, Peavy Hall, room 218. A key deposit of \$10.00 is required. Keys are picked up the last working day before the use of the cabin, and returned on the first working day after use.
2. When entering the cabin, the light switches are immediately to the right.
3. The heat is forced air, and is controlled by a thermostat, with a locked program. The thermostat is immediately past the light switches. If heat is required, lift the thermostat cover and press the “OVERRIDE: 3 HOUR OCCUPIED” button (the top button in the right-most column). Within 15 minutes, the cabin should warm up to 72°. It will maintain that temperature for 3 hours, then automatically return to the unoccupied setting. If the cabin is still being used and becomes cold, simply press the OVERRIDE button again. The heat will automatically go off – do not turn it off when leaving the cabin.
4. If you open the shutters on the windows, make sure they are closed securely before the cabin is vacated.
5. All garbage must be packed out. There is no garbage pick-up service at the cabin.
6. If the fireplace is used, spread the logs apart to retard burning.
7. Extra light bulbs and toilet tissue are stored in the kitchen under the counter.
8. Furniture is not to be removed from the premises. After the event, all furniture and equipment are to be returned to designated areas within the cabin.
9. Lock the cabin and the gate on the way out, and return the key to the Research Forest Office promptly.
10. Report any vandalism found in the cabin or vicinity to the Research Forest Office, 737-4452.